Instructor: Shawn Ford
Office: I'iliahi 220
Phone: 734-9327
Office Hours: TWR 4:50- 5:30 p.m.

Class Hours: TWRF 2:45- 4:50 p.m.
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Course Description

ESOL 197B & C is a content-based intensive course. The content for this section of the course focuses on Mass Media in America. Language development is approached in the context of a language input model, centering on cooperative interaction with class peers and native speakers through academic reading and writing, discussions, presentations, research, guest lectures, and field trips.

In this section of the course, you will have ample opportunities to practice the major academic skill areas – reading, writing, listening, and speaking – with an emphasis on developing your academic writing. In addition, you will have opportunities to develop your academic vocabulary and other study skills and strategies necessary to be a successful student in American colleges and universities. You will also have opportunities to further develop your academic writing and online communication skills through tasks and activities in the ESOL computer lab.

Each section of ESOL 197 meets for approximately 9 1/2 hours per week. You should expect that for every hour you spend in class, you will have at least another hour for homework, therefore, you will need to manage your time wisely over the next 16 weeks.

Required Materials and Texts For Reading Focus

- Recommended reference: Longman American Dictionary paperback (NOTE: Electronic dictionaries are not allowed for any quizzes or tests!)
- Additional materials given to you throughout the semester by the instructor.
- 3-ring binder for your “Academic Reading Portfolio” (≥ 1-1/2” with inside pockets).
- Notebook paper: American college-ruled 8-1/2 x 11” loose-leaf.

Reading Focus Course Goals

This intensive ESOL course is designed to

1) introduce you to concepts and issues associated with the role that Mass Media plays in the United States,
2) introduce you to the Western concept of communication and the role it plays in American society,
3) provide you with opportunities to develop your academic writing through a wide variety of tasks and activities, and
4) accelerate your language development through interaction,

with the overall goal to

- prepare you for academic culture at Kapi'olani Community College.
ESOL 197 Student Objectives

Upon successful completion of this course, you should be able to:

• create written and oral reports about information found in reading material,
• make generalizations and inferences and draw conclusions from reading material,
• work in groups to find solutions to problems and report on solutions orally or in writing,
• demonstrate the ability to work collaboratively with peers to accomplish tasks,
• evaluate, persuade, and argue a point orally and in writing,
• summarize information in written form,
• select appropriate information to support a thesis or validate a hypothesis,
• write unified, cohesive and well-developed essays,
• use the writing process to complete various academic writing assignments,
• make oral presentations that are well organized and delivered with confidence,
• identify and use academic skills needed to succeed in the college environment,
• identify your academic goals and the steps you need to follow to achieve your goals at Kapi‘olani Community College, and
• identify and use campus and community resources.

Evaluation

ESOL 197 is Pass/No Pass. In order to receive a grade of Pass, you must:

• Have an excellent attendance record (less than 8 absences).
• Complete all homework and class work assignments with a grade of Pass or higher.
• Complete all writing assignments with a minimum grade of √ (Pass).
• Achieve an average test and quiz grade above 75%.
• Receive a minimum grade of 75% on all midterm and final exams.
• Participate actively in class by contributing to group and class discussions.
• Receive a minimum score of √ (Pass) on all presentations and extra-curricular tasks.

If you pass ESOL 197, you will enter KCC’s credit ESOL Program and begin taking other credit classes at Kapi‘olani Community College. Please understand that if you pass, you may be promoted to either ESOL 92, ESOL 94, or ESL 100, depending on your overall progress in both sections of ESOL 197. Most students who develop well are promoted to ESOL 94. Students who develop more slowly are promoted to ESOL 92. Rarely, students who develop very quickly are promoted to ESL 100. And, unfortunately, every semester, there is at least one student who fails the course. Your individual progress will depend largely on how serious you take this course and your language development.

Field Trips

Field Trips to sights of local and national interest are mandatory. In addition, students will participate in other on-campus functions, such as guest speaker presentations, counseling, and the opening / closing ceremonies, which may be scheduled at off-campus locations.
Please read the following course information carefully, as it is your responsibility to understand and follow these course guidelines.

**Attendance**

Attendance will be taken daily. You are expected to attend class on time every day. You may have no more than 7 absences in order to pass the class. Also, three tardies (late to class) of 5 minutes or more equals one absence.

I understand that there may be times when you are not able to come to class. My understanding of the situation does not mean that you are not responsible for the material that you missed.

**You are responsible for all material covered in class and for all assignments.**

I will not go over or explain material you missed, I will not give you class handouts, and I will not allow you to make up class assignments missed due to absence or lateness. You will be responsible for getting assignments, explanations, directions, information, and handouts from your classmates. The only exception to this is if you have an acceptable and verifiable excuse (a Dr.’s note, an accident report, a police report, etc.).

If you miss class, you will not only miss opportunities to communicate in English, but you will miss important course information, and your classmates will miss your participation in class.

Also, general class announcements and directions will be given in the first 10 minutes of class. If you are late, and don’t get this information, you will be responsible for getting the information from a classmate.

If you have 8 absences or more, counting missed classes and tardies, you will fail this course regardless of your performance.

**Late Work**

I expect all assignments to be submitted in class on the date that they are due. Late assignments will not be accepted for credit. However, keep in mind that many classroom activities require related papers and homework assignments in order to receive credit. Full participation is a requirement, and these daily classroom activities cannot be made up. The exception to this is late work that has an acceptable and verifiable excuse (a Dr.’s note, an accident report, a police report, etc.).

Repeated late submissions of work will result in failure of the course.

**Course Schedule**

ESOL 197B & C is two separate but linked classes: Part 1 from 12:30 – 2:35 p.m. with Dagmar Sundberg and Part 2 from 2:45 – 4:50 p.m. with Shawn Ford. In addition, you will have a computer lab and the International Seminar on Mondays. The computer lab is located downstairs in I'liahi, across from Subway.

For the Fall 2004 academic schedule, refer to the following URL: http://www.kcc.hawaii.edu/news/calendar/index.htm
Since this is a course for developing academic English, I maintain an “English Only” policy in the classroom. It is expected that only English will be used for all course activities and assignments. First languages should not be used for general group or peer discussions, or to “chit-chat”, especially when language is used to exclude from conversations classmates who do not speak the same native language. Do what you like on your breaks outside of the classroom, but keep in mind that you are here to develop your English – you should already be very good at your first language – and that any time spent using English is time well spent.

It is a natural tendency for students to sit in the same seats and form their own groups with friends or classmates with similar interests. However, these practices can limit a student’s development in a language-learning environment like our classroom. Therefore, students are encouraged to sit in different seats each day and form groups with different classmates, and I will change seating arrangements and form groups as necessary for classroom activities.

You are required to use your UH e-mail address for any and all e-mail correspondence in this course.

Please do not send regular course papers or assignments by e-mail or by attachment unless told otherwise. Turn in hard copies only.

Over the semester, you will maintain an “Academic Reading Portfolio”: a 1-1/2” three-ring binder with section dividers for all of your class assignments. More details TBA.

Please turn off all cell phones, pagers, and other things that beep, ring, chirp, chime, or can play music, while in our classroom. At no time may anyone engage in phone conversations in the classroom for any reason.

Please do not smoke on the lanai outside of the I'iliahi classroom, nor in the stairwells, nor under any roofed area of any building on campus, which are all considered areas of buildings, and therefore, No Smoking Areas. THIS INCLUDES THE EATING AREA DIRECTLY IN FRONT OF SUBWAY! Smoke in courtyards or open areas around campus buildings, where there is an ashtray, and dispose of your cigarette trash responsibly.

This class is a safe zone. I will not tolerate discrimination on the basis of gender, ethnicity, sexual orientation, or religion. Any violation will be referred immediately to the dean of students for disciplinary action.

If you have a disability and have not voluntarily disclosed the nature of your disability and the support you need, then please contact the Special Student Services office at 743-9552, located in Ilima 105.

This syllabus and the course schedule are subject to change at the teacher's discretion with appropriate notice.

If you have any questions, please feel free to talk to me after class, by e-mail, or make an appointment for an office conference.