

Academic Senate Meeting

Friday, April 25, 2008

Ka'a'ike 105

1:30p.m.-3:30 p.m.

Present: Kyle Takushi, Lillian Mangum, Donna Harbin, Sally Irwin, Bruce Butler, David Grooms, Richard Hill, Kathy Fletcher, Maggie Ward, Chuck Carletta, Kari Luna, Ki'ope Raymond, Ron St. John, Sunny Cabello, Joyce Yamada, Cyrilla Pascual, Lorelle Peros, Dell Teigen, Jan Moore, Emerson Timmins, Diane Meyer, Mark Slattery, Mikahala Helm, Jon Lightfoot, Ann Emmsley, Julie Powers, Bud Clark, Elisabeth Armstrong, Dorothy Pyle, Ellen Peterson, Colleen Shishido, Dorothy Tolliver, BK. Griesemer, Margaret Christensen, Nancy Johnson, Tim Marmack, Mollie Fleming, Lois Kimmel, Daniel Kruse, Crystal Alberto, Walette Pellegrino, Fely Sales, Gayle Early, Malia Davidson, Michael Takemoto, Renee Riley, Jennifer Owen, Elaine Yamashita, Ann Scharnhorst, Kulamanu Ishihara, Eric Engh, Michele Katsutani, Donna Haytko-Paoa, and Laura Lees

I. Minutes for March 14th and Feb 8th meetings were approved as presented.

II. Ann Emmsley presented the resolution for OSU e-campus (see attachment)

Discussion: When would be the earliest that this would be in place? Not sure, waiting for approval but student can join on an individual basis. No cohort needed. Is OSU open to dual enrollment w/cc and 4 year? Enroll at Mānoa but take classes at MCC for lower costs.

Ki'ope moved to accept the motion; Bruce seconded. The motion passed.

III. Library closing and Relocating

Dorothy Tolliver reported the following:

- An invitation for the library closing party will be sent by email. (It's a boxing party – put boxes together for collection.)
- Library services won't stop due to closure.
- 1. lib home page (services, renovation, databases, references)
- Make appointment with librarians for one on one instruction on mastering databases for faculty and students.
- Librarians and staff will be spread across campus (TLC, Laulima, Student Life building)
- Library will close May 15th so check out what you will need for the next 6 months to a year (DVDs, videos, etc.).

IV. Lau'ulu Update

Ki'ope Raymond, Mikahala Helm, Malia Davidson, and Ohua Morando reported the following:

- Feedback from faculty over the past semester for information about Hawaiian programs. Funding under Title III brought together this consortium for Haw. Student programs.
- There have been three new full-time Hawaiian Studies and language faculty positions added since last year. There will be an additional position added this fall. There is an Academic Subject Certificate in Hawaiian Studies. There is the Associates in Applied Science in Resource Management (working in coordination with Ann Emmsley).
- The Ho'okahua Project is run by Kahele Dukelow. Remind students who are pursuing STEM to refer to Kahele Dukelow for more information.
- The Liko A 'e scholarship supports 720 Native Hawaiian students across the country (from associates degrees to PhD's). Scholarship deadlines are rolling.

- Nā Pua No‘eau: Ohua Morando is the project coordinator. This program offers several projects for k-12, college, and ‘ohana.
- Mu‘o A‘e: this program focuses on first-time Native Hawaiian students at MCC through innovative learning strategies, such as today’s event: Mohala Mai, an educational event put on by MCC students for high school students. Workshops include lomilomi, throw net, lei making, and other Hawaiian practices.
- Po‘okela Project: Kaleikoa Ka‘eo is the project coordinator. This program includes the Summerbridge program. CTE students can be eligible for stipends.
- Counseling: Mikahala Helm’s counseling position is focused on supporting Native Hawaiian students.
- The presentation ended with a clip from Lau‘ulu TV, in memory of Auntie Nona Beamer.

V. Moloka‘i Land Update

Donna Haytko-Paoa reported the following:

- After last week’s last-minute email about the bi-ennium budget, Donna called David Tamanaha to get the status of the Moloka‘i land update.
- In David Tamanaha’s discussions with members of CIP, it was discussed that UH Mānoa , Honolulu CC, and Leeward needed long-range development money. It was also agreed for long range development money for Moloka‘i .
- To everyone’s surprise, including UH system and MCC administration, on Friday morning, the budget was revised to include Moloka ‘i. The funds are not set in stone, but as a system proposal, this is almost-cause for great celebration.

Discussion: We will have to thank David Tamanaha when we see him.

VI. Mental Health Coordinator Position

Michele Katsutani reported the position has been advertised. The deadline is May 9 and hopefully the position will be filled by mid-July.

VII. Suzette Robinson Update on Probation Policy Resolutions

Suzette Robinson reported the following:

- 1) Academic Probation Policy looks good. However, the cumulative GPA is hard to move. Could semester GPA versus cumulative GPA be considered?
- 2) Procedures and Policy Committee has asked for additional support along with this policy. In Perkins, there is a 1.0 faculty Retention Coordinator Early Alert support position approved. If the policy moves forward for Fall 09, the position to support it will have been in place for 1 year. The Perkins position will be a trial-run to be expanded if it works.

Discussion: When discussing supporting the potential probation policy, what about Liberal Arts students?

Michele Katsutani thanked the Policy and Procedures Committee for all their hard work this academic year.

VIII. Standing Committee Reports

1. Curriculum and Assessment

BK. Griesemer presented the following proposals, all of which have been approved by the committee:

- 2007.30 ACC 150: Accounting Using QuickBooks
Modification to the title only. Reason: To modify the course title to include the term "QuickBooks®" that will more clearly define the course content and make the course more marketable. KapCC and LCC both use QuickBooks® in the course title.
- 2007.31 DH 150: Oral Histology and Embryology, Addition
Reason: Content required for American Dental Association Commission on Dental Accreditation (ADACODA) accreditation. Description: Describes general and oral histology including an overview of oral embryology, a study of the fundamentals of cytology and the normal microscopic anatomy of oral tissues. 2Up-date DH program map to follow.
- 2007.32 to 2007.35 Deletion of CTE programs (see following)
Discontinuance of Drafting, Building Maintenance, Welding and Provisional Sustainable Technology Programs as stand alone programs so that they can be consolidated with the Carpentry program into one Sustainable Construction Technology Program. Stopping out of programs previously approved by BOR.
- 2007.36 ENG 316: Advanced Research Writing, Modification
Reason: The changes reflect updates to meet the changing needs of our students and our ABIT program. Change number from 310 to 316 as 310 is actually used by another college in the system. Course description: Provides advanced knowledge in how to plan, develop, organize, and edit writing projects with clarity and precision. Emphasizes critical thinking skills, social, ethical, and political argument, and the ability to write a variety of work, including research projects in specific fields of study, using appropriate documentation styles.
- 2007.37 & 2007.38 PSY 353/COM 353: Conflict Management and Resolution, Modification
Cross-listed course. Reason: The changes reflect WASC Senior and ABIT General Education committee recommendations to broaden the course subject matter to serve any baccalaureate program. New description: Description: Examines communication and behavior in interpersonal conflict through analysis of professional and personal relationships. Assesses political, social, and cultural influences on conflict, and applies Western and Polynesian models of dispute resolution processes.
- 2007.39 PHIL 301: Ethical Theory, Addition
Reason: To meet WASC for ABIT curriculum. Description: Investigates problems and methods in theory of moral conduct and decision-making. Discusses of primary source materials; meta-ethics, normative theories as well as applied ethics.
- 2007.40 ABIT Program, Map, Modification
Reason: 3 course revisions (ENG 316, PSY/COM353, COM 459), 1 new course (PHIL 301), plus elective changes in program map to meet WASC and ABIT Gen Ed Committee recommendations. Revision to COM 459 will be presented later.

The motion was seconded by Mark Slattery. The motion passed.

- Curriculum Deadlines –For Fall it is Monday, October 6, 2008.
- Curriculum Central – This project is moving again, but might not be ready by Fall deadline. Please download forms from the website as these will be the latest and best.

- 5-year Review – The Curriculum Committee has completed all the research and has found what it considers to be the latest version of the course outline for all courses. There are 224 courses that have not been proposed, modified, or updated within the last five years are up for the required 5-year review. The list for each division will be sent to Department Chairs over the weekend. At this point all the Committee is asking is “Do you have any course outlines in your files or on your computer that are dated later than what the committee found?” Once the committee gets that information, you will be notified about courses that need to be reviewed and up-dated or perhaps deleted. Because this process took longer than expect the review will need to be completed by the end of the fall 2008 semester. Don't update the outlines, just give us what you have.

Mark Slattery added he still has many old senate files and may have old course outlines in his office.

- The Academic Subject Certificate in Communication is still in negotiations with the chancellor. In a previous senate meeting, there was the issue about the high GPA requirements. We're not sure what the chancellor's issue is—perhaps seeing the ASC as not useful in the community. We are still negotiating at this point.

Discussion: Let us know if the senate needs to give you more support in your negotiations.

- Pilot Project II is underway. The meeting for participants will be Saturday, May 3, at 10:00 in Ka Lama 204.
- Shane Payba led a group of 19 faculty members to attend the Best Practices in Assessment Conference in Honolulu on April 11. Excellent information was gathered and shared with other CC faculty. The Assessment Coordinator will attend a system-wide Coordinators meeting in Honolulu on Friday, May 2, 2008.

2. Elections

Julie Powers reported the following results were completed through Survey Monkey with great response rates (thanks to Crystal Alberto).

Business Hospitality: Margaret Christensen
 Non-instructional faculty: Lisa Sepa
 Humanities: Elaine Yamashita
 APT: Peter Fisher

IX. Ad Hoc Committee Reports

1. Service Learning and Civic Engagement

Molli Fleming reported the following:

- At a SL conference in Portland last week, everyone was impressed by our Vice-Chancellor's presence and the fact that our administration recognized how service learning can partner with other campus initiatives.
- We have also been brainstorming how the campus might be able to institutionalize service learning.
- In the Fall, we will be writing the Serve to Learn grant for one or two projects to integrate service learning into courses.
- MCC has 3 applicants applying for a SL award to travel to Japan for 10 days this summer to discuss service learning opportunities in Japan.

2. Evaluating Administration Survey

Lisa Sepa and Bruce Butler reported the following:

- Surveys close Saturday. Less than 50% of the 112 emailed have responded.
- Afterwards, Michele Katsutani and Bruce Butler will discuss the results with the administration.

X. New Business

Michele Katsutani requested that faculty and APT keep 2nd Friday of each month 1:30-3:30 reserved for Senate meetings to avoid scheduling conflicts.

Discussion: Perhaps we can repost on MCC webpage where it is easier to find. MCC is unique because we are the only non-representative senate, where all meetings are open.

XI. Announcements

1. Chancellor Ramsey has resigned.
2. The faculty of Windward CC held a vote of no confidence about its chancellor.
3. ATP process

Michele Katsutani reported the name change of MCC was on the agenda at the last CCFSC meeting. The summary of the Authorization to Plan process was discussed and presented to the members.

4. CCFSC update

Michele Katsutani shared the UHCC policy draft.

The president and senior UH executives will be on campus April 28 in Ka'a'ike 105 for stocktaking, a system wide meeting. The reaction at the CCFSC meeting was surprise, not resistance or support necessarily. We will see feedback from campuses in May.

Diane Meyer presented the following:

5. Sign up for Friday May 2, Kenwick will be conducting Laulima/Sakai sessions in Ka'a'ike 219 at 9:00 a.m. and 10:45 a.m.
6. Graduation: Faculty can attend in cap and gown and enter from rear of MACC or attend as audience and get an invitation from Carol Nagano.
7. The Business Office emailed deadlines.

Meeting adjourned at 3:20 p.m.