

Academic Senate Meeting
April 13, 2007

Present: Maggie Bruck, Robyn Klein, Dorothy Pyle, Ryan Daniels, Kahele Dukelow, Lisa Deneen, Julie Powers, Jill Fitzpatrick, Daniel Kruse, Kaleikoa Ka'eo, Gayle Early, Cynthia Foreman, Walette Pellegrino, Margaret Christensen, Kate Acks, Cathy Bio, B.K. Griesemer, Delena Fujioka, Leah Haywood, Debbi Brown, Jennifer Egami, Ki'ope Raymond, Jon Lightfoot, Kulamanu Vorhies, Lisa Sepa, Sally Irwin, Ron St. John, Tim Marmack, Lee Stein, Kathleen Hagan, Jen Owen, Eric Engh, Jim White, Marge Kelm, Susan Nartatez, Mahina Kumakana-Juario and Nancy Johnson.

Meeting called to order at 1:38

- 1) **Introductions:** Dan Kruse
- 2) **Exec Committee/ACCFSC/CCCFSC:** Dan Kruse.
BOR meeting today, concern for sustainability and energy costs. Students per KWH would be interesting way to calculate. Dan has information, passed around at meeting. Lots of budget information discussion which Cindy Foreman will share. Nursing and math and science teachers at middle school and special ed in critical need. Federal government makes rules by which regional accreditation standards must use. Mike Rota made a presentation on this draft which is much more detailed on measurements and assessments. If this is passed will require more expectations of us. It was suggested that BOR address higher staffing issues if this is passed. Executive Committee meeting today discussed several things including recruitment of SLIM and Marketing Director and Executive Assistant to Chancellor. UHCC strategic planning effort, housing issues, and SLOs tied to faculty are 3 major efforts.
- 3) **Approval of minutes:** postponed as without quorum.
- 4) **Dorms:** Alvin Tagomori.
Building construction is progressing. 32 students have signed up for housing. Target is still for completion of all 4 buildings but should have at least 1 building up by start of Fall 2007. MLI hired two people (who also work for MCC) to develop handbook and cultural activities. These positions are paid for by the Realty Company. Alvin, Elena Alexander, Fred DeAquino and ? meeting with Realty company every 2 weeks. Their activities may be included in student calendar. Question: what will happen if not enough students? They would prefer to give options to people who are somehow linked to education, possibly to temporary employees for hospital or faculty. Will take 3-4 years to get up and running. Purpose for students in higher education initiatives in Maui County (not just MCC). Not designed for married students with children. Common shower, own toilets, furnished, wired. Will provide weekly cleaning service for basic cleaning. \$625 per month, full kitchen, includes utilities. There are some study rooms. Will have an outside shower and storage facilities. Parking will be at a premium – will encourage students to walk, ride bike, or public transportation. Parking will be \$70 per month. Security will be good – one entrance with card key. Resident Advisors will be hired. Rent will be August 1 through December 31 and January 1 through May 31. Question: Will new dorm work on

recommendations from Program Review –probably not. Hale Haumana has had to increase rates to have them be self-supporting.

- 5) **New Business Processes:** David Tamanaha
Revised processes to try and make it easier, particularly for people who work with grants and Principal Investigator (PI's). Duke Enomoto will be primary contact person. PI's who want to write new grants please contact Duke early in the process. This process started last month. Keep Duke in the loop for all grants. Once grant is approved by ORS than continue to work with Business Office. Executive committee has been discussing this area for awhile – need a point person for purchasing. APT staff are undergoing review – assign staff to particular PI's for closer communication. Cindy would become the contact when Duke is not available.
- 6) **TSC member:** without quorum so postponed until next month
- 7) **VCAA Committee:** Nancy Johnson
Discussed VCAA committee processes. Clyde came to Academic Senate meeting in February and discussed forming a committee. Members of the VCAA committee present during this Academic Senate meeting include Sally Irwin, Kaleokoa Ka'eo, Leah Haywood and Cynthia Foreman. Already 12 members on the committee but added Michele Katsutani as counselor and new Academic Chair. There were no further questions on this matter.
- 8) **Institutional Grant Program:** Cathy Bio
Grants are being awarded differently than in past. Question: Why 45 scholarships at \$1000 each for the Kulanaao – 75% of the funds? Discussion about various other options. Question was raised about Hale Haumana with their increase will be \$2,000 per semester and new dorms at about \$3,000 per semester this \$1,000 will make the fees the same for new dorm (nonresidents) and old dorm – residents. Cathy was sure that 45 scholarships would not be awarded.
- 9) **Ethics:** Dan Kruse
Honolulu CC includes in their COWIQs if we want to look at for considering. Can be discussed at Liberal Arts and Policies and Procedures Committees next year.
- 10) **Standing Committee Reports**
 - a) **Policy & Procedures Committee:** Kate Acks
The Committee recommends change for CR grade from a D or better to a C or better effective Fall 2008. Also recommend reinstating N grade for developmental courses such as English 19, 21, 22; Math 22, 23, 25 and 27; and LSK 30. Will be further discussed April 23, 2007 to include Suzette Robinson and Cathy Bio. This committee will rewrite charter next year after reorg approved so will need lots of volunteers.
 - b) **Planning and Budget:** Cindy Foreman
Initiatives that are still alive with the legislatures include those in Tier 1 and 2. The increase in campus security is still alive. The CIP for the Science Building is still going forth. There is no word on the Moloka'i land issue.
 - c) **Curriculum Committee:** no representative, will need to have approval at last meeting May 4, 2007.
 - d) **Assessment:** Dan reported for B. K. Griesemer.
Looking at integrating in to curriculum.

- e) **Hallmarks:** Dorothy Pyle.
Proposed AA has gone off our campus – not sure if need approval of David McClain or just BOR. Proposed for Fall 2008. Foundations Board approval should be approved effective Spring 2007. Diversification and HAP (Hawaiian, Asian, Pacific) board moving along. LBART meeting April 20, 2007 to look at Ruth Stiehl Assessment process. Annual meeting of Hallmarks committee is April 20, 2007.
- f) **Teaching Improvement:** Ron St. John.
Had a workshop today. Let Ron know if want to be on WebCT course. Tim Marmack and Ron have started work on next year.
- g) **Election:** no report.

11) **Ad Hoc Committee Reports:**

- a. **International Students:** no report.
- b. **Baccalaureate:** no report.
- c. **Civic Engagement:** no report.
- d. **Resident Students:** no report.
- e. **Social:** looking for donations for silent auction.
- f. **Business Processes:** Dan Kruse. Meeting with Clyde, Suzette and David on April 25, 2007 to discuss. Will present at next meeting.

Meeting ended at 3:08 p.m.