

Kapi'olani Community College Testing Center
FALL 2018 FINAL EXAM WEEK
December 7 – 14, 2018

Hours of Operation

Important: "Last Check-In" time will be strictly enforced. NO EXCEPTIONS.

Please arrive to take your test **BEFORE** last check-in. Picture ID required for entry.

Day / Date	Open	Closed	Last Check-In
Friday, December 7	8:00 a.m.	3:30 p.m.	2:30 p.m.
Saturday, December 8 Final Exams only. No Placement Testing.	8:30 a.m.	3:30 p.m.	2:30 p.m.
Sunday, December 9	Closed – No Testing		
Monday, December 10	8:00 a.m.	8:00 p.m.	7:00 p.m.
Tuesday, December 11	8:00 a.m.	7:30 p.m.	6:30 p.m.
Wednesday, December 12	8:00 a.m.	6:30 p.m.	5:30 p.m.
Thursday, December 13	8:00 a.m.	6:30 p.m.	5:30 p.m.
Friday, December 14	8:00 a.m.	3:30 p.m.	2:30 p.m.
December 15, 2018 – January 1, 2019	Closed – No Testing		

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Information for Students

Finals week is a very busy time for the Testing Center and we know that it can be a little stressful for you, too. To help keep wait list times down to a minimum and ensure that you have access to the testing center, we have implemented a staggered testing schedule which we encourage instructors and students to follow.

Important notes:

- **Some KCC instructors might set a different test deadline than what we have suggested below.** Follow the instructions given to you by your instructor. We cannot and will not turn you away for testing.
- **Final exam dates for distance learning courses taught at a different UH campuses are set by the individual instructors.** Again, follow the instructions given to you by your instructor.
- **For final exams held in-class, follow the published schedule:**
<https://www.kapiolani.hawaii.edu/final-exam-schedule/>

Disciplines	First date for testing	Last date for testing
Accounting to Geophysics	Friday, December 7	Monday, December 10
Hawaiian to Mathematics	Friday, December 7	Tuesday, December 11
Medical Assisting to Psychology	Friday, December 7	Wednesday, December 12
Radiologic Technology to Theatre	Friday, December 7	Thursday, December 13
Friday December 14 – Open date to take any remaining final exams.		

Again, it's worth repeating: Follow the test deadlines given by your instructor, especially if they do not follow our suggested schedule.

Tips for a successful testing experience:

- Bring a photo ID (government issues or campus ID). No ID, No Test.
- Know your course and instructor. If necessary, write it down and present it to Testing Center staff at check-in.
- You can take your exams earlier, if your instructor makes it available for you.
- Take your test early in the testing period. Don't wait until the last day to take your test.
- You can only check-in for one test at a time. You may not check-in for another test until you have completed the previous one.
- Only FINAL EXAMS will be administered. Plan to complete regular semester exams by Thursday, December 6.
- You may take online tests at other UH campus testing centers, provided that testing site has received your test instructions from your instructor.
- Your instructor may restrict their tests to be taken a specific campus.