PLEASE READ CAREFULLY
Important Information for your upcoming field trip to HIMB

Mahalo for scheduling your field trip with the HIMB Science Inquiry Education Program. We look forward to your visit! You will soon be receiving invoice(s) for your lab and boat transportation fees via email. Payments for these fees must be brought with you on the day of your visit. Specific information about payments procedures will be included in your invoice(s).

PREPARATION FOR YOUR FIELDTRIP:
Your visit to HIMB will require walking approximately ½ mile over uneven, partially paved or gravel road, up and down hills, and the ability to enter and exit rocking boats unassisted. Tours take place outdoors where participants may be exposed to direct sunlight, wind, and rain. Please plan accordingly.

Important information can be downloaded from our website. From the homepage, click on the INQUIRY FIELDTRIPS tab on the left and download the following documents:
1. the liability waiver
2. brochure for pricing information
3. the appropriate lab write up (Ocean Acidification, Marine Bioacoustics, Marine Neuroethology, Coral Reef Biodiversity, Coral Growth and Survival, or Sea Urchin Fertilization)

Please be sure to prepare your students with Part I of the lab before your field trip visit.

ARRIVAL/DEPARTURE INFORMATION:
Your location for bus drop-off and pick up is HE‘EIA KEA SMALL BOAT HARBOR, located at 46-499 Kamehameha Highway, in Kāne‘ohe. IMPORTANT - please be sure to clearly state this location for drop-off and pick-up to your bus driver. Often times bus drivers assume they know where to go and will incorrectly drop groups off at Lilipuna Pier off Lilipuna Road. HIMB is not able to transport large groups from this site, and if you arrive here you will likely be turned away. As a precaution, it is a good idea to request a cell phone number from your driver as soon as you board the bus so that he/she can come back and take you to the correct location. For a map from Windward Mall (A) to HE‘EIA KEA (B) please click here http://mapq.st/XSCJfP.

BATHROOM:
There are limited restrooms available on Coconut Island, and once the lab starts the nearest restroom is several hundred feet away and will require a chaperone to accompany a student. Please encourage your students to use the restroom before boarding the boat. There is a restroom adjacent to the boat ramp at HE‘EIA KEA SMALL BOAT HARBOR. You may want to arrive 10-15 minutes before your boat pick up time to accommodate for this.

BOAT TRANSPORTATION
Your pick up time at HE‘EIA KEA SMALL BOAT HARBOR will be 9AM and you will be back at the same location at approximately 1PM. Once you arrive, proceed to the boat ramp and our vessel Ka Noelo Kai will be awaiting your group. An instructor from HIMB will greet you at the
boat ramp. The ride to HIMB is approximately 30 minutes. Please see image below for the pick-up location once at the harbor.

LIABILITY WAIVERS AND ONBOARD SAFETY BRIEFING:
Before boarding the boat, the instructor will collect the liability waivers. **IMPORTANT:** all student, teacher and chaperone visitors, including parents/court-appointed legal guardians of minors, MUST sign the liability waivers. University policy stipulates that lack of properly signed liability waivers will result in your group being turned away for your visit. It is particularly important that parents/court-appointed legal guardians sign on behalf of any minors (below 18 years old). Once the signed waivers are provided to the instructor you will be able to board the boat, following a short safety briefing covering the following points:

- Boarding and disembarking procedures
- Slipping/stepping hazards
- Use of handrails and moving around the vessel
- Personal Flotation Devices
- Off-limits areas while in transit
- Overboard hazards and procedures
- Chaperone responsibilities

PREPARING FOR THE LABORATORY:
Before your fieldtrip day, you will need to prepare your students with at least Part I of the lab. It is also a good idea for you as the teacher to read through the entire lab write up to familiarize yourself with it before hand and also gauge whether or not the content is appropriate for your class. You might consider assigning your students to groups of 4 prior to the fieldtrip.

SPECIAL NOTE FOR THE MARINE BIOACoustics LAB:
This lab requires collecting marine invertebrates in the field where students will need to wade in up to knee-high water. Collecting marine organisms will require covered footwear (tabi, reef walkers, old tennis shoes, etc, **not** slippers). Covered footwear while in the water is mandatory; only students with proper footwear will be allowed in the water.