

GUIDELINES FOR  
**FINAL REFLECTIVE JOURNALS**

f. SERVICE-LEARNING PROJECTS

University of Hawai'i at Manoa, College of Social Sciences

Sum up your learning experience with service learning and the course for which you were doing the service learning in a final 1500-words, reflective journal following academic standards in all areas, including citations. You are required to reflect over the total experience and learning process as well as to support your observations and analysis with relevant research in your chosen academic focus area (a subtopic of your course).

The written reflection should at a minimum address the points listed below. However, you will write a better report, if you do NOT use the set of questions as your outline, but rather as a checklist. Write your reflection and THEN check, if you addressed all the points listed. Submit the reflective journal to you instructor and email a copy to the UH Manoa faculty coordinator of your particular service-learning project or program before the end of the semester.

A.1 Your name

A.2 Service-learning program, site(s) worked, hours worked

A.3 Contact information for site supervisor (name, title, address, phone number, e-mail)

A.4 Permission from you to use information from your report in the report on the service-learning program created by its faculty coordinators

B.1 Which community need(s) did your service address and how? Which changes would you recommend for the project you were involved in?

B.2 How did your course, background research, and your service experience help you understand the underlying societal causes of the issue that you chose to focus on? How do you look at this community issue differently than before your service-learning experience?

B.3 What are possible solutions to the issue that created the need you helped alleviate? What do you see as your role in the collective effort to solve this or other similar community issues?

C.1 What did you learn regarding our class focus during your service learning? Include references to your background research here.

C.2 How did the service-learning experience help you understand academic concepts?

C.3 How did academic concepts help you perform better in your service learning and/or better understand what was going on?

D.1 Summarize the impact service learning has had on your personal and professional growth. Address for instance the skills you developed in the process of meeting the community needs, which lessons you learned, which joys/rewards and challenges you had and how you handled them, and what you learned about your value to the community. Did the service you performed change yourself? Will you continue to serve the community?