Standard number area (020/022/024/028, etc.)

020

```
Examples:
020 ___ 0060723807 $q acid-free paper
020 __ 9780060723804 acid-free paper
020 __ 0684142589 $q bound
020 __ 9780684142586 $q bound
020 __ 0684142570 $q paperback
020 ___ 9780684142579 $q paperback
020 ___ $z 9781134509836 $q e-book
020 $z 1134509839 $q e-book
020 0387082662 $q U.S.
020 <u>9780387082660</u> $q U.S.
020 __ 3540082662 $q Germany
020 __ 9783540082668 $q Germany
020 __ 9780123749840 $q set
020 __ 0123749840 $q set
020 __ 9780124072183 $q volume 1
020 __ 0124072186 $q volume 1
020 __ 9780124072176 $q volume 2
020 0124072178 $q volume 2
```

Title area (245)

Title proper.

Sports illustrated. 245 00 Sports illustrated.

Who is it? 245 00 Who is it?

Title proper / statement of responsibility.

245 10 Eileen Ford's a more beautiful you in 21 days / \$c illustrations by Richard Giglio. 246 30 More beautiful you in 21 days

Title proper: other title information.

245 00 Academic pediatrics : **\$b** the official journal of the Academic Pediatric Association.

Title proper: other title information / statement of responsibility.

245 14 The pale king: \$b an unfinished novel / \$c David Foster Wallace.

Title proper: other title information / statement of responsibility; statement of responsibility.

245 10 Rousseau's political writings: **\$b** new translations, interpretive notes, backgrounds, commentaries / **\$c** translated by Julia Conaway Bondanella; edited by Alan Ritter and Julia Conaway Bondanella.

245 10 Ahab's wife, or, The star-gazer : \$b a novel / \$c by Sena Jeter Naslund; illustrations by Christopher Wormell.

246 13 Star-gazer

Title proper: other title information: other title information / statement of responsibility.

245 00 American art: **\$b** Wilfred Davis Fletcher Collection: an exhibition at Boise Art Museum / **\$c** exhibition catalog entries by Heather Ferrell and Sandy Harthorn.

246 30 Wilfred Davis Fletcher Collection: **\$b** an exhibition at Boise Art Museum

Title proper = Parallel title proper / statement of responsibility; statement of responsibility.

245 10 Einführung in die Blutmorphologie = \$b Introduction to the morphology of blood / \$c von D. Schreiber; übersetzt von Herr Dr. Erdenberger und Frau Joan Becker. 246 31 Introduction to the morphology of blood

Title proper = parallel title proper = parallel title proper.

245 10 Strassenkarte der Schweiz = \$b Carte routière de la Suisse = Road map of Switzerland.

246 31 Carte routière de la Suisse

246 31 Road map of Switzerland

Title proper: other title information = parallel title proper.

245 00 Rock mechanics : \$b journal of the International Society for Rock Mechanics = Felsmechanik.

246 31 Felsmechanik

Title proper / statement of responsibility = Parallel title proper / parallel statement of responsibility.

245 10 Project directory / **\$c** TDC = Répertoire des projets / **CDT.** 246 31 Répertoire des projets

Title proper: other title information = parallel title proper: other title information / statement of responsibility.

245 10 珍藏台灣: **\$b** 國立臺灣歷史博物館館藏選要圖錄 = Treasuring Taiwan: the collection catalogue of National Museum of Taiwan History / **\$c** 專文, 館藏選要著者石文誠 [and 9 others].

246 31 Treasuring Taiwan : **\$b** the collection catalogue of National Museum of Taiwan History

Common title. Part title / statement of responsibility.

245 04 The Simpsons. **\$p** Bart vs. Lisa vs. the third grade / **\$c** created by Matt Groening. 246 30 Bart vs. Lisa vs. the third grade

Common title. Enumeration or designation of part.

245 00 Études et documents tchadiens. \$n Série B.

Common title. Enumeration or designation of part, Part title.

245 00 Journal of polymer science. **\$n** Part B, **\$p** Polymer physics. 246 30 Polymer physics

Title proper 1: Title proper 2 / statement of responsibility.

245 14 The pearl; \$b The red pony / \$c by John Steinbeck.

700 12 Steinbeck, John, **\$d** 1902-1968. **\$t** Pearl.

700 12 Steinbeck, John, **\$d** 1902-1968. **\$t** Red pony.

740 02 Pearl.

740 02 Red pony.

Title proper 1; Title proper 2; Title proper 3 / statement of responsibility; statement of responsibility.

245 14 The eighth day; \$b Theophilus North; Autobiographical writings / \$c Thornton Wilder; J.D. McClatchy, editor.

700 12 Wilder, Thornton, **\$d** 1897-1975. **\$t** Eighth day.

700 12 Wilder, Thornton, \$d 1897-1975. \$t Theophilus North.

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700 12 Wilder, Thornton, \$d 1897-1975. \$t Autobiographical writings.

740 02 Eighth day.

740 02 Theophilus North.

740 02 Autobiographical writings.

Title proper 1 / statement of responsibility. Title proper 2 / statement of responsibility.

245 14 The analysis of the law / **\$c** Sir Matthew Hale. The students companion / Giles Jacob.

700 12 Jacob, Giles, **\$d** 1686-1744**. \$t** Students companion.

740 02 Students companion.

Devised title].

245 00 [Dance poster collection].

Variant title (246)

Use 1st indicator 1 to cause a specific OPAC display constant to appear (if your OPAC is configured to display it)

246 1_ (see below)

246 12 Distinctive title

246 13 Other title

246 14 Cover title

246 15 Added title page title

246 16 Caption title

246 17 Running title

246 18 Spine title

Use 1st indicator 3 when generic display constant (e.g.: "Other title" or whatever you've configured for your OPAC) should be displayed

246 3_ No type specified

246 30 Portion of title

246 31 Parallel title

Use 246 1_ to display a customized note, in combination with \$i.

246 1 \$i Title in English on title page verso: \$a Fun with MARC format

246 1_ \$i Commonly known as: \$a Beige book

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UH-Mānoa Outreach College
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Always omit non-filing characters from variant title recorded in 246 field.

Do not supply ending punctuation 246 field

Examples:

245 00 4 corners power review.

246 3_ Four corners power review

245 10 Map of Wyoming

246 1_ \$i Panel title: \$aWelcome to big Wyoming

245 10 Computerized engineering index.

246 1_ \$i Also known as: \$a COMPENDEX

245 10 Development of laser velocimeter system for flame studies.

246 17 Development of electro-optical laser velocimeter system for flame studies

245 00 African semminar series.

246 1_ \$i Corrected title: \$a African seminar series

Edition area (250)

Designation of edition.	
250	2nd ed.
250	Third edition.
250	Special education ed.
250	ICPSR ed., OSIRIS IV version.
250	Medium-high voice ed.
250	Revolume as of Jan. 1, 1958.
250	World's classics ed., New ed., revolume, reset, and illustrated.
[this : editio	statement describes the new edition of a previously published "World's classion"]
250	Canadian edition.
250	3rd edition.
[Thes	se are two separate edition statements found on the title page this statemen
does	mean "a third edition of the Canadian edition."]

Designation of edition / statement of responsibility related to edition.

250 ___ 4th ed. / \$b revised by J.G. Le Mesurier and E. McIntosh, Repr. with corrections.

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ISBD Punctuation guidelines and examples
250 __ Revolume ed. / \$b with revisions, an introduction, and a chapter on writing by
E.B. White
250 __ 3rd draft / \$b edited by Paul Watson.

<u>Production, Publication, Distribution, Manufacture, and Copyright Area</u> (264)

Supply a period at end of 264 except:

250 __ Canadian ed. = \$b Éd. canadienne.

- when ending punctuation (square bracket or hyphen) is already present at end of field
- at the end of a copyright statement (264 _4)

Designation of edition = Parallel designation of edition.

Place of publication: Name of publisher, year(s) of publication.

EXAMPLES¹

Date of publication appears as MDCCXXXIII

008 = s 1733,____ 264 _1 \$a Lugduni Batavorum : \$b Johannes van Abkoude, \$c 1733.

NOTE: If roman numerals appear in the 264 c field of a copy cataloging record, UHM catalogers change to Arabic numerals, but transcription of roman numerals in 264 c c a valid option in RDA.

Publication date appears as May 7, 2000

NOTE: If a month or month and day the 264 \$c field of a copy cataloging record for a published textual resource, UHM prelim catalogers will remove everything except the year.

¹ Most of these examples from, or adapted from, the examples in the LC-PCC PS for 2.8.6.6.

Date appears as 平成 25 年 5 月 28 日

"First edition June 2009" and "Copyright ©2009" appear on t.pages verso

• Here you have a publication year which is the same as the copyright year, so you can ignore the copyright year.

NOTE: recording a copyright date in addition to a publication date is a valid option in RDA. So, in the above example, if a copy cataloging record contained:

```
008 = t 2009,2009
250 __ $a First edition.
264 _1 $a .... $b .... $c 2009.
264 _4 $c ©2009
```

This transcription would be considered acceptable. Note that when a copyright year is the last element in 264, the field does not end with a period.

No publication date appears on item, "Copyright ©2009" appears on t.pages verso, preface signed "June 2009"

• Here you don't have a publication date, but you can infer the publication date from the copyright date and other information, so you record the inferred date in square brackets in 264 _1 and do not record the copyright year since it is the same as the inferred publication year.

Title page has 2013; verso of title page has ©1972

• Publication date and copyright date are both present and they differ, so record both.

Book is received in 2013 and has no publication date; has copyright year of ©2014

• If the copyright date is for the year following the year in which the publication is received, supply in square brackets a year of publication that corresponds to the copyright date. Do not record the copyright year in 264 _4 \$c.

Book is received in 2013 and has publication date of 2014; also has copyright year of ©2014

• Record publication date as found (year only); disregard copyright date.

No publication date is given; t.pages verso has ©1980 // 1980 printing

• Here you infer the publication date from the copyright date and date of manufacture. Do not record copyright year in 264 _4 \$c. Record the year of manufacture (in a separate 264 _3) only if a manufacture statement is being recorded in lieu of missing publication data.

No publication date is given; no information about publisher can be determined; t.pages verso has "Distributed in North America by InBook/LPC Group, Chicago, IL, 2008; bibliography includes citations to 2007 publications;²

Here you are inferring the date of publication from the distribution date and other information. The distribution date is probably not important in its own right, but is recorded in 264 _2 in this case because: a) you have a distribution statement; b) the place of distribution and name of distributor are "core" elements in this case because those elements are lacking in 264 _1; and, c) our UHM policy (like LC's

² Note: this is adapted from an example in LC PCC PS 2.8.6.6 in which the publisher data are available and distributor data are recording optionally. UHM prelim catalogers will only be recording distribution and/or manufacture statements when place and name data are still missing after recording the 264 _1 (or after recording the 264 _1 and 264 _2)

policy) is to always record the full statement (\$a\$b\$c) when recording a distribution or manufacture statement.

No publication date is given; t.pages verso has Published by Gay Mens Press, London, Distributed in the USA in 1999; preface signed London, January 1993

```
008 = q 1993,1999
264 _1 $a London : $b Gay Mens Press, $c [between 1993 and 1999]
```

• In this case, it does not seem reasonable to infer that the publication date is the same as the distribution date, so you are supplying a probable range of dates based on the information you have. No distribution statement is recorded in this case because all publication data are present in 264 _1.

No publication date is given; t.pages verso has First Printing 1980.

Here you are inferring the date of publication from the manufacture date. An
additional manufacture statement (264 _3) is not recorded unless after recording a
publication statement or a publication statement and distribution statement, place
and name data are still lacking and the manufacture statement can provide the
missing data.

No publication date is given; t.pages verso has preface is signed June 1978 ©1978 // Sixth Printing 1980;

```
008 = s 1978
264 _1 $a .... $b .... $c [1978]
588 __ $a Description based on sixth printing, 1980.
```

Here you are inferring the date of publication from the copyright date and the information in the preface. The printing date is probably not important in its own right, but can be noted in a 588 field as above. It is not recorded in 008 or 264 _1. If the place of printing and/or name of printer appeared in the resource and one or both of those elements were lacking in 264_1 or in a combination of 264 _1 and 264 _2, you would record a manufacture statement in addition to the publication statement.

No publication date is given; t.pages verso has 15th Impression 1980

```
008 = q uuuu,1980
264 _1 $a .... $b .... $c [not after 1980]
588 __ $a Description based on 15th impression, 1980.
```

• Here you are inferring the latest possible date of publication from the manufacture date. An additional manufacture statement (264 _3) is not recorded unless after recording a publication statement or a publication statement and distribution statement, place and name data are still lacking and the manufacture statement can provide the missing data.

Physical description area (300)

"cm" And "mm." were abbreviations in AACR; in RDA, they are considered symbols and therefore have no period at the end (i.e., "cm" and "mm").

Add a period to the end of the 300 field if a 490 is being recorded.

```
extent
300
      __ 1 online resource (xiv, 149 pages)
extent: dimensions
300
      xiv, 149 pages : $c 23 cm
       __ 349 pages, 48 unnumbered leaves of plates; $c 23 cm
300
       __ 1 score (16 pages); $c 29 cm
300
       __ volumes ; $c 25 cm
300
       __ 78 volumes ; $c 26-30 cm
300
       1 volume (various pagings); $c 30 cm
300
extent: other physical details; dimensions
300
       __ xxii, 1219 pages: $b illustrations, maps; $c 28 cm
       __ 11 volumes : $b illustrations (some color) : $c 24 cm
300
300
       __ 1 map : $b color ; $c 30 x 55 cm
      __ 271 pages : $b color illustrations ; $c 10 x 27 cm
300
       __ 1 map : $b color; $c 200 x 350 cm, folded to 20 x 15 cm, in plastic case 25 x 20 cm
300
300
       __ 14 film reels (157 min.) : $b Panavision ; $c 16 mm
       __ 1 print : $b lithograph, black and white ; $c image 33 x 41 cm, on sheet 46 x 57 cm
300
       __ 40 pages : $b illustrations (woodcuts); $c 20 cm
300
       __ 12, 14, 104 pages : $b illustrations ; $c 20 cm
300
       __ 2 CD-ROMs : $b color ; $c 4 3/4 in.
300
       __ 1 globe : $b color, wood, mounted on brass stand ; $c 12 cm in diameter
300
       __ 1 sound disc (20 min.) : $b analog, 33 1/3 rpm, stereo ; $c 12 in.
300
       __ 1 DVD (56 min.) : $b digital, stereo ; $c 4 3/4 in.
300
       14 film reels (157 min.): $b Panavision; $c 16 mm
300
```

Cataloging with RDA UH-Mānoa Outreach College Fall 2015 (Chopey) ISBD Punctuation guidelines and examples 300 __ 1 videoreel (Ampex 7003) (15 min.): \$b sound, black and white; \$c 1/2 in. 300 __ 1 print: \$b lithograph; \$c sheet 17 x 21 cm extent: other physical details; dimensions + accompanying material(s) 300 __ 271 pages: \$b illustrations; \$c 21 cm + \$e answer book (19 pages; 28 cm) 300 __ 1 computer disk; \$c 3 1/2 in. + \$e reference manual 300 __ 1 score (30 pages); \$c 20 cm + \$e 16 parts (32 cm)

Content, media, carrier (33X)

Textual material with a binding (e.g., a printed book)

336 \$a text \$2 rdacontent

337 \$a unmediated \$2 rdamedia

338 \$a volume \$2 rdacarrier

Textual volume with significant illustrative content

336 \$a text \$2 rdacontent

336 \$a still image \$2 rdacontent

337 \$a unmediated \$2 rdamedia

338 \$a volume \$2 rdacarrier

Unbound textual material (e.g., 1 or more sheets of paper that are not bound together)

336 \$a text \$2 rdacontent

337 \$a unmediated \$2 rdamedia

338 \$a sheet \$2 rdacarrier

Sheet map

336 \$a cartographic image \$2 rdacontent

337 \$a unmediated \$2 rdamedia

338 \$a sheet \$2 rdacarrier

Atlas

336 \$a cartographic image \$2 rdacontent

337 \$a unmediated \$2 rdamedia

338 \$a volume \$2 rdacarrier

Compact disc (CD)—musical sound

336 \$a performed music \$2 rdacontent

337 \$a audio \$2 rdamedia

338 \$a audio disc \$2 rdacarrier

Compact disc (CD)—spoken word

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336 \$a spoken word \$2 rdacontent

337 \$a audio \$2 rdamedia

338 \$a audio disc \$2 rdacarrier

Cassette tape--musical sound

336 \$a performed music \$2 rdacontent

337 \$a audio \$2 rdamedia

338 \$a audiocassette \$2 rdacarrier

DVD

336 \$a two-dimensional moving image \$2 rdacontent

337 \$a video \$2 rdamedia

338 \$a videodisc \$2 rdacarrier

DVD-ROM containing a computer program

336 \$a computer program \$2 rdacontent

337 \$a computer \$2 rdamedia

338 \$a computer disc \$2 rdacarrier

DVD-ROM containing cartographic images

336 \$a cartographic image \$2 rdacontent

337 \$a computer \$2 rdamedia

338 \$a computer disc \$2 rdacarrier

Filmstrip

336 \$a two-dimensional moving image \$2 rdacontent

337 \$a projected \$2 rdamedia

338 \$a filmstrip \$2 rdacarrier

Microfiche with maps and textual material

336 \$a cartographic image \$2 rdacontent

336 \$a text \$2 rdacontent

337 \$a microform \$2 rdamedia

338 \$a microfiche \$2 rdacarrier

Slides with art images

336 \$a still image \$2 rdacontent

337 \$a projected \$2 rdamedia

338 \$a slide \$2 rdacarrier

Phonograph record (e.g., a Beatles album)

336 \$a performed music \$2 rdacontent

337 \$a audio \$2 rdamedia

338 \$a audio disc \$2 rdacarrier

Cataloging with RDA **UH-Mānoa Outreach College** Fall 2015 (Chopey) ISBD Punctuation guidelines and examples VCD (a compact disc containing moving images)

336 \$a two-dimensional moving image \$2 rdacontent

337 \$a video \$2 rdamedia

337 \$a computer \$2 rdamedia

338 \$a videodisc \$2 rdacarrier

VHS videorecording of a piano recital

336 \$a two-dimensional moving image \$2 rdacontent

336 \$a performed music \$2 rdacontent

337 \$a video \$2 rdamedia

338 \$a videocassette \$2 rdacarrier

Score (bound)

336 \$a notated music \$2 rdacontent

337 \$a unmediated \$2 rdamedia

338 \$a volume \$2 rdacarrier

Score (unbound)

336 \$a notated music \$2 rdacontent

337 \$a unmediated \$2 rdamedia

338 \$a sheet \$2 rdacarrier

Content, media, carrier (33X) for resources with accompanying material

Printed cookbook with accompanying DVD showing a cooking demonstration

336 \$a text \$2 rdacontent

337 \$a unmediated \$2 rdamedia

338 \$a volume \$2 rdacarrier

336 \$3 accompanying DVD \$a two-dimensional moving image \$2 rdacontent

337 \$3 accompanying DVD \$a video \$2 rdamedia

338 \$3 accompanying DVD \$a videodisc \$2 rdacarrier

Compact disc (musical sound) with accompanying libretto

336 \$a performed music \$2 rdacontent

337 \$a audio \$2 rdamedia

338 \$a audio disc \$2 rdacarrier

336 \$3 accompanying libretto \$a text \$2 rdacontent

337 \$3 accompanying libretto \$a unmediated \$2 rdamedia

338 \$3 accompanying libretto \$a volume \$2 rdacarrier

Series transcription area (490)

Cataloging with RDA **UH-Mānoa Outreach College** Fall 2015 (Chopey)

ISBD Punctuation guidelines and examples

Transcribe in 490 1_ the information for any comprehensive publication (monographic series, other serial, multipart monograph, integrating resource) of which the resource being cataloged is a part.³

Order of subfields is generally \$a \$x \$v. \$a is repeatable when a subseries is separated from the main series by the numbering of the main series in subfield \$v or by the ISSN in subfield \$x. Subfield \$x is repeatable when the main series and subseries have different ISSNs.

Include initial articles.

Regularize the capitalization of series statements to sentence case with proper nouns capitalized.

Record statements of responsibility associated with the series title only if considered necessary for identification of the series. Take statements of responsibility relating to a series from the same source as the title proper of the series.

Include subseries titles proper and subseries numbering if found.

- 490 1 Buckinghamshire Record Society; \$v no. 21
- 490 1 HAZ; **\$v** 6
- 490 1 Pierpont Morgan Library music manuscript reprint series
- 490 _1 Reprints in Canadian history
- 490 _1 Supplement to Word; \$v monograph number 3
- 490 1 Journal of ultrastructure research. Supplement; \$v 7
- 490 1 Bartholomew world travel series
- 490 1 Great sacred choruses
- 490 1 Allstate simulation film library
- 490 _1 Sahitya Akademi archives of Indian literature film series
- 490 1 Listening, looking, and feeling
- 490 _1 An anthology of South-East Asian music
- 490 1 Practicorp no-nonsense software
- 490 1 PCMI collection
- 490 _1 How the health are you?
- 490 1 H.C.
- 490 1 Journal of physics
- 490 1 The Oxford history of England
- 490 1 A1 street atlas series
- 490 _1 Map supplement / Association of American Geographers
- 490 1 Technical memorandum / Beach Erosion Board
- 490 _1 Sämtliche Werke / Thomas Mann
- 490 1 Nouvelle collection / Maurice Le Lannou

³ LC-PCC PS for 2.12

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ISBD Punctuation guidelines and examples

- 490 _1 Occasional papers / University of Sussex Centre for Continuing Education
- 490 _1 Publicación / Universidad de Chile, Departamento de Geologia
- 490 1_ Department of State publication; **\$v** 7846. **\$a** Department and Foreign Service series; **\$v** 128
- 490 1_ Mémoire du BRGM, \$x 0071-8246; \$v no 123
- 490 1_ Bulletin / U.S. Department of Labor, Bureau of Labor Statistics
- 490 1_ \$3 v. 9-10: \$a MPCHT art and anthropological monographs; \$v no. 35
- 490 1_ Detroit area study, 1971; \$v no. 19
- 490 1_ Policy series / CES; **\$v** 1
- 490 1_ **\$3** 1972/73-1975/76: **\$a** Research report / National Education Association Research
- 490 1_ Department of State publication; **\$v** 7846. **\$a** Department and Foreign Service series; **\$v** 128
- 490 1 Annual census of manufactures, \$x 0315-5587
- 490 1_ Papers and documents of the I.C.I. Series C, Bibliographies; \$v no. 3

Notes area (5XX)

Unformatted note examples:

- 500 __ Map of Australia on endpapers.
- "Supplemento all'Annuario statistico italiano"--Title page verso.
- 500 __ "CRN 780206-00050."
- 500 ___ "Stephanos Nirmalendu Ghose lectures on comparative religion, 1972-73"--3rd preliminary page.

Formatted note examples:

- 502 __ \$b Ph.D \$c University of Louisville \$d 1997.
- 504 __ Includes bibliographical references (pages 859–910) and index.
- 505 0_ How these records were discovered -- A short sketch of the Talmuds -- Constantine's letter.
- 505 0_ pt. 1. Carbon -- pt. 2. Nitrogen -- pt. 3. Sulphur -- pt. 4. Metals.
- 505 00 Quark models / J. Rosner -- Introduction to gauge theories of the strong, weak, and electromagnetic interactions / C. Quigg -- Deep inelastic leptognnucleon scattering / D.H. Perkins -- Jet phenomena / M. Jacob -- An accelerator design study / R.R.Wilson -- Lectures in accelerator theory / M. Month.
- 505 00 \$t Quark models / \$r J. Rosner -- \$t Introduction to gauge theories of the strong, weak, and electromagnetic interactions / \$r C. Quigg -- \$t Deep inelastic leptognnucleon scattering / \$r D.H. Perkins -- \$t Jet phenomena / \$r M. Jacob -- \$t An accelerator design study / \$r R.R.Wilson -- \$t Lectures in accelerator theory / \$r M. Month.