

HUNTER HATFIELD

EMPLOYMENT

2005 - Current Language Learning & Technology Honolulu, HI
Editorial Assistant

Generated weekly status reports on LLT journal; updated journal databases; ensured all publication deadlines were met; solicited columns and manuscripts; managed workflow for manuscript submissions, reviews, editing, and publication; performed final copy edit on all submissions; maintained APA and LLT formatting standard.

Summer 2005 Sisa/Korpac Academy Honolulu, HI
Teacher

- Taught math and language classes to children aged 8 – 14, including basic math, writing, reading, vocabulary, and grammar practice. Language classes were a combination of native L1 English speakers and L2 English speakers visiting from Korea for the summer. Provided games to encourage natural language use between L1 and L2 speakers, as well as structured word-building and grammar exercises.

2004 - 2005 University of Hawai'i Honolulu, HI
Graduate Assistant

- Semester One: Maintained department computer lab; monitored network; resolved common PC problems; installed software updates. Semester Two: Assisted section of Linguistics 101; graded tests; supervised test center; answered student questions.

2000 - 2004 Aspect Communications Brentwood, TN
Principal / Senior Technical Specialist

- Acted as highest level of technical support for world-leading workforce management software company; resolved advanced customer problems; provided consulting engagements and training for high priority customers; supported both web-based and client/server architectures; acted as liaison between customer support and development divisions at Aspect; developed training materials for new modules and releases.

1998 - 2000 Aspect Communications Brentwood, TN
Project and Program Manager

- Managed schedule for workforce management software development; released updated versions and new features; cooperated with Development team on design of new software features, representing customer voice in software creation; acted as primary liaison between software development and all other divisions of the company;

