<table>
<thead>
<tr>
<th>Colleges</th>
<th>% Received aid</th>
<th>Institutional Grants</th>
<th>Statle/Local Grants</th>
</tr>
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<tr>
<td>Leeward Community College</td>
<td>20%</td>
<td>6%</td>
<td>0%</td>
</tr>
<tr>
<td>Germanna Community College</td>
<td>25%</td>
<td>2%</td>
<td>11%</td>
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<td>Kapiolani Community College</td>
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</tr>
<tr>
<td>Kauai Community College</td>
<td>30%</td>
<td>16%</td>
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<td>15%</td>
<td>0%</td>
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<td>New Mexico Junior College</td>
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<td>Temple College</td>
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<td>54%</td>
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<td>Sauk Valley Community College</td>
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<td>Western Piedmont Community College</td>
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<td>12%</td>
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<td>Cisco Junior College</td>
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<td>36%</td>
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<td>Dodge City Community College</td>
<td>71%</td>
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<td>5%</td>
<td>31%</td>
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<tr>
<td>North Country Community College</td>
<td>95%</td>
<td>46%</td>
<td>70%</td>
</tr>
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</table>
Hawaii Community College
Kama‘aina Admission Form
Fall 2008

Please circle one: Hilo Campus       West Hawaii Campus

High School:

Name: ____________________________

Last   First   M.I.

Address: _________________________

________________________________

Social Security Number: __________

Birth Date: ______________________

Gender: __________________________

Telephone Number: ________________

E-mail address: ___________________

Ethnicity: ________________________

Major: ___________________________

Birthplace: _______________________

Citizenship: _____________________

I attended 11th grade at: __________

My parent(s) or legal guardian(s) have lived in

_________________________ since ______________

State                        Month/Year

Signature _____________________

"Learn more.....Earn More"
Hawaii Community College
Kama’aina New Student Checklist
Follow the steps below to be admitted to the college & register for your first semester

☐ Complete the Kama’aina Application Form
  ➢ Get a Kama’aina Application form at the Hawaii CC recruitment visit to your high school. You will receive a Kama’aina Acceptance Letter.
  ➢ If unable to attend, go to your guidance/senior counselor to complete an application. Late Kama’aina forms will only be accepted from the counselor. You will be mailed a Kama’aina Acceptance Letter to your home address.
  ➢ Expect a second letter stating that you have been accepted to HawCC in the mail.
  ➢ Additional documents may be necessary to process your application.
  ➢ Students with disabilities: Please contact Karen Kane at 933-0702 or email at kkane@hawaii.edu

☐ Submit Proof of TB Clearance and MMR immunization to Admissions & Registration Office
  (Manono Campus – Bldg. 378)
  ➢ For more information about what proof is required, please contact the Admissions & Registration Office at (808) 974-7661 or hawccar@hawaii.edu

☐ Take College COMPASS Placement Tests (Reading, Writing & Math)
  Tests are given at the Testing Center (Manono Campus, Bldg. 387)
  ➢ Call (808) 933-3219 as soon as possible for an appointment.
  ➢ Testing is free and takes approximately 3 hours.
  ➢ A photo ID and proof of social security number is required.
  ➢ If attending West Hawaii campus contact Willow Aureala at 322-4856 or email aureala@hawaii.edu

☐ Attend a New Student SOAR (Student Orientation, Advising & Registration) session
  ➢ SOAR information will be sent to you by mail, along with your second acceptance letter.
  ➢ Call 974-7741 to schedule an “on-campus Orientation” or do an “on-line Orientation” by visiting our website at www.hawaii.hawaii.edu/. Your Orientation will introduce you to the programs and policies of HawCC.
  ➢ Bring your COMPASS scores and TB clearance to your SOAR session.
  ➢ You will meet with a counselor or an academic advisor to select your courses and register for your classes.
  ➢ Tuition is due at the time of registration.
  ➢ Notify the Business Office and the Financial Aid Office if you plan to receive any scholarships or awards.
  ➢ Students attending the West Hawaii campus should contact the Student Services office at 322-4856 for New student Orientation and Advising

☐ If you need to apply for Financial Assistance
  ➢ Go to the HawCC website at http://www.hawaii.hawaii.edu
  ➢ Click on How To Start → Financial Aid App Instructions and forms are located there.
  ➢ The priority processing deadline for financial aid is April 1st.

1/19/07
Hi all, Spring Revenues as of 2/20/08 is $1,783,709 which exceeds our Spring Target of $1,759,012. Based on previous years, the revenue picture doesn't change much from this point on. Looks like we're good.

I'm on vacation tomorrow.

Herman Andaya wrote:

*Executive Meeting*

*AGENDA*

*February 22, 2008*

1. Enrollment & pop-up survey - Alvin
   - Possible approaches to reach students: scantron, faculty contacts, texting; have one person responsible for follow up
   - Alvin, Ekela, Alice, Diane, Pat to get together to organize efforts for student retention & report back with recommendations

2. Marketing Report - Katie
   - Alvin to push request for Banner enrollment management feature & online application
   - Database of recruitment results to be shared and discussed at future meetings

3. Student Life Center
   - Alvin, David and Suzette report on blessing coordination

4. Spring Revenue Budget Status: David

5. Strategic Plan and Biennium Budget Process and Status

6. Key Ingredients: Smithsonian Traveling Exhibit - Feb. - April 12, 2009 - Suzette

7. Achieving the Dream Update - Suzette

8. Name Change Status - Suzette

9. Postsecondary International Network (PIN) - Should we participate?

10. Updates:
    Revenues for Spring '08: David
    Deficit Tracking and Plans for Spring: Vice Chancellors
    Student Life Center: David
    Palaeua: Herman and Janet

11. Announcements
Key Ingredients: Smithsonian Exhibit
Campus Contacts: Chris Speere, Suzette Robinson
Project Leaders: Dean Louie and Juli Umetsu

The Hawai‘i Council for the Humanities and the Smithsonian Institute is sponsoring an exhibition called, Key Ingredients: America by Food. It will be traveling to 150 communities throughout the U.S. and will be on Maui the beginning of February 2009 and end on April 12, 2009. The exhibit will examine the "evolution of the American kitchen and how food industries have responded to the technological innovations that have enabled Americans to choose an ever-wider variety of frozen, prepared, and fresh foods."

Tasks:
1. Meet with the community and campus committee in March.
2. Plan activities, including fund raising activities around the exhibit.
3. Apply for $2500 grant for set up costs
4. Set up exhibit and ensure security.

Achieving the Dream
Campus Contacts: Ben Guerrero, Laura Lees, Suzette Robinson

Ben, Laura, and I returned from the Achieving the Dream Strategic Planning conference in Atlanta, where we met our colleagues who have been part of the AtD initiative for over four years.

Goals:
1. Increase the numbers of students, especially Native Hawaiian students, complete remedial/developmental courses.
2. Increase the numbers of students, especially Native Hawaiian students, complete "gatekeeper" courses.
3. Increase the numbers of students, especially Native Hawaiian students, earn a grade of C or higher.
4. Increase the numbers of students, especially Native Hawaiian students, re-enroll from one semester to the next.
5. Increase the numbers of students, especially Native Hawaiian students, earn certificates and/or degrees.

Tasks:
2. Share campus' institutional transformation plan with system in early March 2008.
4. Submit final system plan to AtD end of May 2008.
Name Change Status
Campus lead: Diane Meyer

Diane is drafting an action memo to the BOR for the college’s name change and the substantive request to ACCJC.

Tasks:
1. Confer with colleagues and refer to Academic Senate recommendation
2. Draft BOR action memo by mid March 2008
3. Research process for submittal of substantive change request
4. Draft substantive change request to ACCJC

Instructional Program Review
Background:
Received 18 instructional annual program reviews. Wrote memos to program coordinators/directors, pointing out strengths and areas of recommendations.
Received five comprehensive program reviews. Of the five, two (HOST and Automotive Technology) have completed reports by the review teams.

Tasks:
1. Finalize instructional biennium budget priority based on program review and data.
3. Confer with VCSA and VCAS to compile campus biennium budget request
Dr. Clyde Sakamoto, Chancellor
Maui Community College

Greetings Clyde:

This is the message I sent to you on January 30 - Since I have not heard from you, I thought you may not have received the information and I would try again.

Kevin Kopischke indicated that you may be interested in membership in the Postsecondary International Network. I am pleased to hear of your interest. I am attaching a copy of the Document of Understanding for PIN, application information for the faculty exchange/visit program, and a listing of the benefits of PIN membership. Currently membership dues are $500(US), which entitles your college to all the benefits of PIN membership. One significant benefit is one free registration for the annual PIN conference.

The 2008 PIN Conference which will be hosted by Adam Smith College in Edinburgh, Scotland from Friday, June 20 to Thursday, June 26, 2008.

Additional information about PIN and the 2008 conference can be found at www.pinnet.org, including conference information (registration, program and travel), membership directory and the most recent newsletter.

If you are interested in becoming a PIN member, please let me know. Your interest will be presented to the PIN Executive Committee with a recommendation for membership. Let me know how you would like to proceed.

Bill Warner, Ed.D.
Executive Director
Postsecondary International Network
3088 Branch Drive
Clearwater, FL 33760-1740
Phone: 727-533-8305
Cell: 651-308-2922
Membership Benefits

- **Annual Conference** - PIN colleges host the annual membership conference presenting programs that center on current issues impacting two-year colleges.

- **Conference Registration** - Each member college receives one complementary registration for the annual conference.

- **Exchanges/Visits** - Administrators and faculty have the opportunity to participate in exchanges and visits to colleges in other countries. Participants are awarded a $1,000 stipend to facilitate the exchange/visit.

- **Professional Partnerships & Contacts** - PIN provides an opportunity for members to develop professional contacts with colleges in other countries. Member colleges have developed partnerships to expand and enhance opportunities for administrators, faculty, students, and contract training.

- **Internationalizing the Curriculum** - PIN facilitates college to college and program to program contacts to develop curriculum that expands international competencies.

Updated 7/06
Background

In 1990, Postsecondary International Network authorized the implementation of a faculty/staff exchange and visit program. The purpose of the exchange/visit program is to assist in achieving the following PIN goals.

- To facilitate communications among Canadian, United States, Netherlands, New Zealand and United Kingdom technical/community/further education colleges in areas of administration, curriculum, instructional methods, faculty, and student services.

- To provide an opportunity for networking and short-term exchanges and visits of staff members.

Program

The exchange and visit program is designed to facilitate faculty/staff exchanges and visits among PIN member colleges. The exchanges and visits are designed to enhance the professional development of faculty/staff and to further international understanding of two-year colleges. The colleges are expected to support and facilitate the exchange/visit process. The college and the faculty/staff members develop the exchange or visit to meet their institutional and individual objectives.

Stipend

PIN will award two $1,000 (US) stipends to facilitate faculty/staff exchanges and visits to each country for the academic year. It is expected that the college will match the dollar amount of the stipend. The match will be cash or an in-kind contribution.

Process

1. The Faculty/Staff Exchange and Visit Program Application Form should be used.
2. The program criteria must be addressed in the application.
3. The narrative should be no longer than 1,000 words.
4. The college president/principal and the faculty/staff member must sign the application form.
5. If there is a need for assistance in identifying a host college, PIN will assist in identifying appropriate host colleges.
6. Faculty/staff Exchange and Visit Program Application is submitted to the PIN Executive Director.
7. All applications will be reviewed the Executive Committee.
8. The Executive Committee will identify the award recipients.
9. The PIN Executive Director will notify the successful and unsuccessful applicants.
10. The $1,000 (US) stipend check will be sent to the college president/CEO/principal, once the exchange/visit has been completed and the participant has submitted their written summary of the experience.
Criteria

1. All applicants must be an employee of a PIN member college.
2. The goals and objectives of the exchange or visit must be identified.
3. Activities that will be used to achieve the goals and objectives should be identified.
4. The benefits of the exchange or visit for the college, department, and the individual must be identified.
5. The exchange must be consistent with the goals of the PIN organization.

Participant Responsibility

The participant must provide a written summary of the experience upon conclusion to their college and the PIN Executive Committee. The summary must include:

- Narrative summary of the experience.
- How the goals and objectives of the original proposal were achieved.
- An evaluation of the experience.
- The applicant is encouraged to share their experience with other staff.

Revised October 2006
POSTSECONDARY INTERNATIONAL NETWORK

Faculty/Staff Exchange & Visit Program
Application

Name __________________________________________ Date __________

College ____________________________________________

Home Phone __________ College Phone ____________ E-Mail ____________

Position __________________________________________

Years at College ______________________________________

Home Address ______________________________________

_________________________________________________

Length of Exchange/Visit ______________________________

Date of Exchange/Visit ____________________________ to ____________________________

College Hosting the Exchange/Visit ______________________

Objectives of Exchange/Visit:

________________________________________________________________________________________

________________________________________________________________________________________

Narrative: Provide (in less than 1,000 words) a description of the exchange or visit, the activities, and the benefits.

Faculty/Staff Signature College __________________________ President/CEO/Principal Signature __________________________

Date __________ Date __________
Postsecondary International Network

An Alliance of Postsecondary Institutions Dedicated to the
Furtherance of International Education and Understanding Through
A Sharing of Experience

DOCUMENT OF UNDERSTANDING
An Alliance of Postsecondary Institutions Dedicated to the Furtherance of International Education and Understanding Through A Sharing of Experience

POSTSECONDARY INTERNATIONAL NETWORK

DOCUMENT OF UNDERSTANDING

There are obvious commonalities of purpose, programs, curriculum and instruction technical/community/further education institutions in Australia*, Canada*, New Zealand*, the United Kingdom*, United States*, and other countries in the world. These commonalities notwithstanding, there have not yet developed a close interaction among the technical/community further education colleges in these countries. A better understanding of educational programs and developments could be mutually beneficial to institutions of each country, and cooperative activities could both improve and extend present educational offerings. Therefore, an alliance of technical/community further education colleges known as a postsecondary International Network (PIN) has been established. (*PIN partners in the year 2007)

Article I: PURPOSE

The purpose of the Postsecondary International Network (PIN) is to improve and expand the means by which the technical/community further education college serves its own community, and recognizing the community's place in an international setting. The goals of PIN are:

1. To provide an international forum for studying critical issues that affect postsecondary education;

2. To improve curricula to prepare students to live in a global society;

3. To facilitate communications among areas of administration, curriculum, instructional methods, faculty, staff and student services;

4. To provide an opportunity for networking and exchange for staff members; and to cooperate in arrangements for international visits;

5. To share information about international contacts among PIN members;

6. To share information about other agencies and associations that have similar interests; and

7. To work in partnership with other PIN members in the delivery of programs and to involve the private sector.

In order to facilitate communication, all meetings and programs of PIN will be conducted in English.
Article II: MEMBERSHIP

PIN membership is currently open to institutions in Australia, Canada, Netherlands, New Zealand, the United Kingdom and the United States. The Executive Board can approve the membership of additional countries, consequent upon which colleges within that country are eligible for membership.

Membership will be available in two tiers: full members and provisional members. All members will be technical/community or further education institutions, publicly or privately funded, or their equivalents.

1. FULL MEMBERSHIP

The minimum criteria for full members are as follows:

   a. The institution should provide evidence that the President (or equivalent) is committed to the "Understanding" as described under "Purpose" of PIN.

   b. The institution should be committed to incorporating an international dimension into existing/future college programs and services.

   c. The institution should pay dues annually at the full rate as set by the PIN Executive Board.

Full and provisional members shall be sponsored by a current member and approved by a two-thirds vote of the PIN Executive Board.

Continued membership is dependent on meeting the minimum criteria for each tier and satisfying membership responsibilities as determined by the PIN Executive Board.

The membership of PIN shall be limited to 90 institutions.

2. PROVISIONAL MEMBERSHIP

The minimum criteria for provisional membership is as follows:

   a. The president/principal of the institution wishes to explore or expand its commitment to international education as described under "Purpose" of PIN.

   b. The institution pays half of the annual dues as set by the PIN Executive Board.

The Executive Board shall determine the numbers and responsibilities of the provisional members.
RESPONSIBILITIES/BENEFITS FULL MEMBERS

Full members agree to the following:

1. Presidents will serve, when elected, as members of the PIN Executive Board and attend meetings of the Board; plan conferences, etc.

2. Presidents or their designees will attend the annual meeting.

3. Institutions will participate in the PIN's programs and projects, at least every other year.

4. Institutions will contribute to a semi-annual newsletter.

5. Additional responsibilities may be approved annually by the PIN Executive Board.

Full members will receive the following benefits:

1. Opportunity for the President to provide leadership through cooperation with other executives to advance the purpose of PIN.

2. Stipends for faculty projects as approved by PIN.

3. Leadership programs for students.

4. College receives on complementary registration for the annual conference.

5. Support for research/development projects as supported by PIN.

6. Opportunity to participate in grant funded projects submitted by PIN.

7. Semi-annual newsletter and occasional papers on PIN projects.

HONORARY MEMBERS

In recognition of previous service, former presidents of member colleges and former officers of PIN may be invited to be named as honorary members. Honorary members will be invited to attend and participate in meetings, although they will not have a vote. Honorary members will regularly receive mailings from PIN.
Article III: FEES

The membership fees will be established by the Executive Board and collected by the Executive Board Chair. PIN will:

1. Assess membership fees annually for full and provisional members on January 1; provisional members will pay half the rate of full members;
2. Collect fees solely for the purpose of furthering the activities of the network; and
3. Disburse funds to defray costs accrued against the network in a fashion approved by the Executive Board.

Article IV: ORGANIZATION

The organization of PIN provides for a membership forum and an Executive Board.

Membership Forum:

The membership forum will be composed of a representative from each of the full and provisional member institutions. The forum will seek to meet annually to make recommendations to the Executive Board. Notice of meetings must be circulated three months prior to their occurrence.

Executive Board:

Membership on the Executive Board will consist of three full members from each country. The Board will elect a Chair and Vice-Chair for two-year terms. Normally, the officers will be selected from different countries.

The Executive Board will meet at least once a year at which time it will:

1. Plan and develop objectives and activities for the organization;
2. Initiate policies and implement policies of the network;
3. Make recommendations regarding annual membership fees;
4. Review, in context, the participation of PIN members and make decisions about continued memberships;
5. Determine the budget for administrative tasks of the organization;
6. Communicate the decisions taken at its meeting to the membership in semi-annual newsletters; and
7. Facilitate the securing of external resources for PIN projects and encourage members to do the same.
Administrative and Treasurer Support:

The PIN Executive Chair will arrange for the administrative and treasury tasks of the organization to be carried out. It is expected that the PIN Executive Board will seek to facilitate the involvement of staff concerned.