

MCC Stocktaking Plan

Development Schedule and Timelines

1. February 7, 2006 Previous 2004 stocktaking plan reviewed. 2006 parameters and assumptions are discussed and settled by MCC administration.
2. February 8 – 21, 2006 MCC administrators to work with their respective departments, faculty and staff to develop and compile their respective stock taking plans, utilizing the forms that were distributed by the President.
3. February 22, 2006 MCC administrators to meet and compile their respective stocktaking plans into an overall MCC plan. Adjustments are made if deemed necessary.
4. March 1, 2006 MCC administrators to present the proposed stocktaking plan to the MCC Executive Committee. Adjustments are made if deemed necessary. This meeting should include all department heads and key staff to insure broad participation.
5. March 2 – 8, 2006 DOAS to compile stocktaking spreadsheets to develop the final MCC Stocktaking plan.
6. March 9 – 15, 2006 Chancellor and administrators to develop stocktaking presentation.
7. March 16, 2006 Chancellor to present final stocktaking presentation to the MCC Executive Committee. Final adjustments are made if deemed necessary.
8. March 22, 2006 Chancellor to present MCC stocktaking presentation and results to the President.